



Z O N I N G  
A D J U S T M E N T S  
B O A R D  
M E E T I N G A G E N D A

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**Thursday, August 13, 2020 - 7:00 PM**

**Zoning Adjustment Board Members**

**Igor Tregub**, appointed by Mayor Arreguin

**Teresa Clarke**, appointed by District 1 (Councilmember Kesarwani)

**Patrick Sheahan**, appointed by District 2 (Councilmember Davila)

**John Selawsky**, appointed by District 3 (Councilmember Bartlett)

**Carrie Olson**, appointed by District 4 (Councilmember Harrison)

**Shoshana O'Keefe (Chairperson)**, appointed by District 5 (Councilmember Hahn)

**Charles Kahn (Vice Chairperson)**, appointed by District 6 (Councilmember Wengraf)

**Dohee Kim**, appointed by District 7 (Councilmember Robinson)

**Savlan Hauser**, appointed by District 8 (Councilmember Droste)

**PUBLIC ADVISORY:** THIS MEETING WILL BE CONDUCTED EXCLUSIVELY THROUGH VIDEOCONFERENCE AND TELECONFERENCE Pursuant to Section 3 of Executive Order N-29-20, issued by Governor Newsom on March 17, 2020, this meeting of the Zoning Adjustments Board (ZAB) will be conducted exclusively through teleconference and Zoom videoconference. Please be advised that pursuant to the Executive Order and the Shelter-in-Place Order, and to ensure the health and safety of the public by limiting human contact that could spread the COVID19 virus, there will not be a physical meeting location available.

**To access the meeting remotely:** Join from a PC, Mac, iPad, iPhone, or Android device: Please use this URL <https://zoom.us/j/94599730086>. If you do not wish for your name to appear on the screen, then use the drop down menu and click on "rename" to rename yourself to be anonymous. To request to speak, use the "raise hand" icon by rolling over the bottom of the screen.

**To join by phone:** Dial **1-669-900-6833** and enter Meeting ID: **945 9973 0086**. If you wish to comment during the public comment portion of the agenda, Press \*9 and wait to be recognized by the Chair.

Please be mindful that the teleconference will be recorded as any ZAB meeting is recorded, and all other rules of procedure and decorum will apply for ZAB meetings conducted by teleconference or videoconference.

### **Public Testimony Guidelines**

All persons are welcome to attend the virtual hearing and will be given an opportunity to address the Board. Comments may be made verbally at the public hearing and/or in writing before the hearing. The Board may limit the time granted to each speaker.

At the start of the meeting the Board may rearrange the agenda or place additional agenda items on the Consent Calendar, so it is important to be present at the start of the meeting to avoid losing the chance to speak to an item.

The Board encourages the public to submit comments in writing or by e-mail in advance of the meeting. See **Supplemental Communications and Reports** at the end of this Agenda for procedures.

**How to Contact Us:** Land Use Planning Division, Attn: Shannon Allen, (510) 981-7410, (Zoning Adjustments Board Secretary), 1947 Center Street, 2<sup>nd</sup> Floor, Berkeley, CA 94704; [zab@cityofberkeley.info](mailto:zab@cityofberkeley.info).

### **Communications**

All communications submitted to Zoning Adjustments Board are public record and are for information only. Other than referring an item to the Secretary for investigation and/or recommendations, no action may be taken in response to any non-agenda communication.

### **Preliminary Matters**

#### **Roll Call**

#### **Ex Parte Communication Disclosures**

In the context of adjudicative matters that come before the ZAB, *ex parte* communications are those which occur outside the formal hearing process. ZAB members should avoid *ex parte* contacts on matters pending before the ZAB as much as possible, as they may represent, or be perceived to represent, the receipt of evidence that can unfairly influence a Board member's decision on a matter before the Board. If such contacts do occur, the substance of the communication must be disclosed to all interested parties in advance of any public hearing or testimony to allow rebuttal. Written *ex parte* communications must be forwarded to the Secretary so that they can be disclosed to the entire Board and the public.

#### **Public Comment on Non-Agenda Matters**

Each Speaker is limited to a maximum of three minutes.

#### **Agenda Changes**

The Board Chairperson may reorder the agenda at the beginning of the meeting.

**Consent Calendar**

The Consent Calendar allows the Board to take action, without discussion, on Agenda items for which there are no persons present who wish to speak, and no Board members who wish to discuss. The Consent Calendar may include four types of items:

- (1) Approval of previous meeting minutes;
- (2) Modifications of existing Use Permits (which have not been noticed for public hearings);
- (3) Items being continued to another meeting (Board action will be postponed to another meeting);
- (4) Applications that were withdrawn by the applicant after release of the Agenda; and
- (5) Items noticed for public hearing which the Board decides to move to the Consent Calendar.

The Board Chairperson will announce any additional items proposed for the Consent Calendar at approximately 7:05 PM. Anyone present who wishes to speak on these items should raise his or her hand and advise the Chairperson, and the item(s) will be pulled from the Consent Calendar and heard at this meeting.

**Consent Calendar**

- 1. **Approval of Action Minutes from July 23, 2020**  
**Recommendation: APPROVE**

- 2. **1328 Oxford Street – Continued from June 25, 2020**

<b>Application:</b>	Use Permit #ZP2019-0186 alter a 5,400 square-foot residential parcel, that is over density, by: 1) constructing a 234 square-foot second story addition and 2) addition of four dormers to the existing roof of the house, resulting in 202 square feet of habitable space in the attic, to the existing front 1,405 square-foot, two-story single-family dwelling unit.
<b>Zoning:</b>	R-1(H) – Single Family Residential District, Hillside Overlay
<b>CEQA Recommendation:</b>	Categorically exempt pursuant to Sections 15301 and 15303 of the CEQA Guidelines (“Existing Facilities” and “New Construction or Conversion of Small Structures”).
<b>Applicant:</b>	Marc Bodian, 1330 Oxford Street, Berkeley
<b>Owner:</b>	Paul Kanyuk, Jennifer White, 1332 Oxford Street, Berkeley
<b>Staff Planner:</b>	Nick Armour, <a href="mailto:narmour@cityofberkeley.info">narmour@cityofberkeley.info</a> , (510) 981-7485
<b>Recommendation:</b>	<b>APPROVE</b> Use Permit ZP2019-0186 pursuant to BMC Section 23B.32.030.

**3. 2956 Hillegass Avenue – New Public Hearing**

<b>Application:</b>	Use Permit #ZP2019-0196 to enlarge an existing two-story 1,926 sq. ft. single family dwelling on a 2,754 sq. ft. lot by: converting 903 sq. ft. basement and crawl space area to habitable space; adding new openings to the front and side façades; increasing the number of bedrooms from 3 to 5; and establishing an uncovered off-street parking space within the rear setback.
<b>Zoning:</b>	R-1(Single Family Residential) District
<b>CEQA Recommendation:</b>	Categorically exempt pursuant to Section 15301 (“Existing Facilities”) and Section 15303 (“New Construction or Conversion of Small Structures”).
<b>Applicant:</b>	Edward Buchanan, Buchanan Opalach Architects, Inc., 580 2 <sup>nd</sup> Street, Suite 275, Oakland
<b>Owner:</b>	Adam and Mollie Starr, 2956 Hillegass Avenue, Berkeley
<b>Staff Planner:</b>	Nilu Karimzadegan, <a href="mailto:nkarimzadegan@cityofberkeley.info">nkarimzadegan@cityofberkeley.info</a> , (510) 981-7419
<b>Recommendation:</b>	<b>APPROVE</b> Use Permit ZP2019-0196 pursuant to BMC Section 23B.32.030.

**Action Calendar**

The public may comment on each item listed on the agenda for action as the item is taken up. The Board Chairperson may, with the consent of persons representing both sides of an issue, allocate a block of time to each side to present their issue. Action items may be reordered at the discretion of the Board Chairperson with the consent of the Zoning Adjustments Board.

**4. 1531 Summit Road – Continued from June 25, 2020**

<b>Application:</b>	Use Permit #ZP2019-0193 to construct a new 2,393 square-foot, two-story, single-family dwelling with an average height of 24’-5” and a detached two-car garage within the 25% of the lot portion nearest to Summit Road, on a 7,269 square-foot, vacant, hillside parcel.
<b>Zoning:</b>	R-1(H) – Single Family Residential District, Hillside Overlay
<b>CEQA Recommendation:</b>	Categorically exempt pursuant to Sections 15303 and 15332 of the CEQA Guidelines (“New Construction or Conversion of Small Structures” and “In-Fill Development Projects”)
<b>Applicant/Owner:</b>	Daniel and Rosa Chin, 2625 Alcatraz Avenue, #173, Berkeley
<b>Staff Planner:</b>	Ashley James, <a href="mailto:ajames@cityofberkeley.info">ajames@cityofberkeley.info</a> , (510) 981-7458
<b>Recommendation:</b>	<b>APPROVE</b> Use Permit ZP2019-0193 pursuant to BMC Section 23B.32.030.

## Action Calendar (Continued)

### 5. [2716-2718 Durant Avenue](#) – New Public Hearing

<b>Application:</b>	Use Permit/Variance ZP#2019-0051 to raise a dwelling at the front of the property to create a three-story dwelling; to raise a dwelling at the rear of the lot and construct two new dwellings below; and to not provide the two required parking spaces.
<b>Zoning:</b>	R-3(H) – Multiple Family Residential District, Hillside Overlay
<b>CEQA Recommendation:</b>	Categorically exempt pursuant to Sections 15303, 15331, and 15332 of the CEQA Guidelines (“New Construction or Conversion of Small Structures,” “Historic Resource Restoration/Rehabilitation,” and “In-Fill Development Projects”).
<b>Applicant:</b>	Halle Hagenau, Studio KDA, 1810 Sixth Street Berkeley
<b>Owner:</b>	Mark Ettefagh, 6363 Christie Avenue, Emeryville
<b>Staff Planner:</b>	Leslie Mendez, <a href="mailto:lmendez@cityofberkeley.info">lmendez@cityofberkeley.info</a> , (510) 981-7426
<b>Recommendation:</b>	<b>APPROVE</b> the Use Permits for rehabilitation to the front unit to include the: (1) addition of a sixth or greater bedroom to the parcel; and (2) residential addition greater than 16’ in average height and 20’ in maximum height; pursuant to Section 23B.32.030; and  <b>DENY</b> the Variance to not provide parking for the new dwellings, as well as the Use Permits to permit the construction of the two new dwelling units that require the parking.

### 6. [2870 Webster Street](#) – New Public Hearing

<b>Application:</b>	Appeal of Zoning Officer decision to approve Administrative Use Permit #ZP2019-0210. As part of an extensive remodel of the home, this permit is required to expand an existing 2,296 square foot, 2-story single-family dwelling on a 4,935 square foot residential parcel in the R-1 (Single-Family Residential) District by: 1) constructing a 115 square foot addition at the eastern-rear corner of the 2 <sup>nd</sup> floor with an average height of 25-feet, 5-inches; 2) enlarge the bathroom window located within the non-conforming front yard setback; and 3) construct a fence with a maximum height of 9’ along a portion of the eastern-side property line and along the full length of the southern-rear property line.
<b>Zoning:</b>	R-1, Single-Family Residential
<b>CEQA Recommendation:</b>	Categorically exempt pursuant to Section 15301 and 15303 of the CEQA Guidelines (“Existing Facilities” and “New Construction or Conversion of Small Structures”).
<b>Applicant:</b>	Stacy Eisenmann, 1331 Seventh Street, Suite G, Berkeley
<b>Owner:</b>	Milena Badjova and Greg Rahn, 2870 Webster St., Berkeley
<b>Appellant:</b>	Johanna Holden, 3000 Claremont Ave, Apt. 2, Berkeley
<b>Staff Planner:</b>	Vicky Schlepp, <a href="mailto:vschlepp@cityofberkeley.info">vschlepp@cityofberkeley.info</a> , (510) 981-7422
<b>Recommendation:</b>	<b>APPROVE</b> Administrative Use Permit ZP2019-0210 pursuant to BMC Section 23B.28.060.C.1 and <b>DISMISS</b> the Appeal.

### **Subcommittee Reports**

- **Joint Subcommittee for the Implementation of State Housing Laws (JSISHL)**  
[https://www.cityofberkeley.info/Clerk/Commissions/Joint\\_Subcommittee\\_for\\_the\\_Implementation\\_of\\_State\\_Housing\\_Laws\\_Homepage.aspx](https://www.cityofberkeley.info/Clerk/Commissions/Joint_Subcommittee_for_the_Implementation_of_State_Housing_Laws_Homepage.aspx)
- **Design Review Committee (DRC)**  
<https://www.cityofberkeley.info/designreview/>

### **Adjourn**

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### **Accessibility Information / ADA Disclaimer**

To request a disability-related accommodation(s) to participate in the meeting, including auxiliary aids or services, please contact the Disability Services specialist at 981-6418 (V) or 981-6347 (TDD) at least three business days before the meeting date.

### **SB 343 Disclaimer**

Any writings or documents provided to a majority of the Commission regarding any item on this agenda will be made available to the public. Please contact the Land Use Planning Division ([zab@cityofberkeley.info](mailto:zab@cityofberkeley.info)) to request hard-copies or electronic copies.

### **Communications Disclaimer**

Communications to Berkeley boards, commissions or committees are public record and will become part of the City's electronic records, which are accessible through the City's website. Please note: e-mail addresses, names, addresses, and other contact information are not required, but if included in any communication to a City board, commission or committee, will become part of the public record. If you do not want your e-mail address or any other contact information to be made public, you may deliver communications via U.S. Postal Service or in person to the secretary of the relevant board, commission or committee. If you do not want your contact information included in the public record, please do not include that information in your communication. Please contact the secretary to the relevant board, commission or committee for further information.

### **Supplemental Communications and Reports**

Written comments must be directed to the ZAB Secretary at the Land Use Planning Division (Attn: ZAB Secretary), 1947 Center Street, Second Floor, Berkeley CA 94704, or via e-mail to: [zab@cityofberkeley.info](mailto:zab@cityofberkeley.info). All materials will be made available via the Zoning Adjustments Board agenda page online at this address: <https://www.cityofberkeley.info/zoningadjustmentboard/>.

**Correspondence received by 5:00 PM eight days before this public hearing will be provided with the agenda materials provided to the Board.** Note that if you submit a hard copy document of more than 10 pages, or in color, or with photos, you must provide 15 copies. Correspondence received after this deadline will be conveyed to the Board in the following manner:

- **Correspondence received by 5:00 PM two days before** this public hearing will be conveyed to the Board in a Supplemental Communications and Reports, which is released around noon one day before the public hearing.
- **Correspondence received after 5:00 PM two days before** this public hearing will be saved in the project administrative record.

It will not be possible to submit written comments at the meeting.

### **Notice of Decision Requests**

Written comments or a request for a Notice of Decision should be directed to the Zoning Adjustments Board Secretary at [zab@cityofberkeley.info](mailto:zab@cityofberkeley.info).

### **Notice Concerning Your Legal Rights**

If you object to a decision by the Zoning Adjustments Board regarding a land use permit project, the following requirements and restrictions apply:

1. If you challenge the decision of the City in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice.
2. You must appeal to the City Council within fourteen (14) days after the Notice of Decision of the action of the Zoning Adjustments Board is mailed. It is your obligation to notify the Land Use Planning Division in writing of your desire to receive a Notice of Decision when it is completed.
3. Pursuant to Code of Civil Procedure Section 1094.6(b) and Government Code Section 65009(c)(1), no lawsuit challenging a City Council decision, as defined by Code of Civil Procedure Section 1094.6(e), regarding a use permit, variance or other permit may be filed more than ninety (90) days after the date the decision becomes final, as defined in Code of Civil Procedure Section 1094.6(b). Any lawsuit not filed within that ninety (90) day period will be barred.
4. Pursuant to Government Code Section 66020(d)(1), notice is hereby given to the applicant that the 90-day protest period for any fees, dedications, reservations, or other exactions included in any permit approval begins upon final action by the City, and that any challenge must be filed within this 90-day period.
5. If you believe that this decision or any condition attached to it denies you any reasonable economic use of the subject property, was not sufficiently related to a legitimate public purpose, was not sufficiently proportional to any impact of the project, or for any other reason constitutes a "taking" of property for public use without just compensation under the California or United States Constitutions, the following requirements apply:
  - A. That this belief is a basis of your appeal;
  - B. Why you believe that the decision or condition constitutes a "taking" of property as set forth above; and
  - C. All evidence and argument in support of your belief that the decision or condition constitutes a "taking" as set forth above.

If you do not do so, you will waive any legal right to claim that your property has been taken, both before the City Council and in court.

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